



## STATEMENT OF COMMITMENT

As a learner driver participating in the Make it Home 100 program I have read, understood and agree to comply with all policies and procedural guidelines contained in the operations manual as follows:

- be committed to complete the program and obtain my provisional drivers licence
- be committed to several hours of driving per week
- register for keys to drive session
- participate in 10 driving lessons through Easyas Driver Training
- meet with the project coordinator and mentor to arrange suitable times and pick up/drop off points for my sessions
- be respectful, compliant and courteous to mentors and others involved at all times
- be punctual for each driving session
- contact the mentor at the earliest practical time to change or cancel a session
- Contribute a \$5 donation per session towards vehicle expenses or discuss an alternative with the coordinator
- Dress appropriately
- Cooperate with instructions from the mentor at all times
- Maintain and bring my licence and log book or charged mobile phone (if using app) to every session
- Adhere to road rules at all times
- Have a 0.00 blood alcohol content, no trace of drugs or have consumed energy drinks prior to each session
- Provide feedback to the project coordinator if and when requested
- Complete exit evaluation forms

Report any breach of the Code of Conduct by others who must comply with this Code of Conduct including:

- Management
- Volunteers
- Mentors
- Visitors using the service environment

A breach constitutes any of, but not exclusive of, the inappropriate actions as listed following.

**The standards of appropriate behaviour.**

Behaviour	Appropriate	Inappropriate
<b>Language</b>	<ul style="list-style-type: none"> <li>• Encouraging and positive words and a pleasant tone of voice.</li> <li>• Engaging open and honest communication.</li> </ul>	<ul style="list-style-type: none"> <li>• Insults, criticisms or name-calling.</li> <li>• Bullying swearing or yelling.</li> <li>• Sexually suggestive comments or jokes.</li> <li>• Any comments concerning the learner driver's personal appearance</li> </ul>
<b>Relationships</b>	<ul style="list-style-type: none"> <li>• Be a positive role model.</li> <li>• Build relationships based on trust.</li> <li>• Empower trainees to share in the decision-making.</li> </ul>	<ul style="list-style-type: none"> <li>• Bullying or harassment.</li> <li>• Contact outside training environment.</li> </ul>
<b>Physical Contact</b>	<ul style="list-style-type: none"> <li>• Training purposes.</li> <li>• To ensure safety of vehicle or trainer.</li> </ul>	<ul style="list-style-type: none"> <li>• Physical contact for non-training purposes.</li> <li>• Physical contact of any sexual nature.</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• Appropriate clothing.</li> <li>• E-mails and SMS for work-related purposes only.</li> </ul>	<ul style="list-style-type: none"> <li>• Inappropriate clothing, of a revealing nature or with inappropriate images or text.</li> <li>• Sending inappropriate e-mails or SMS.</li> </ul>

**In the event that this statement of commitment is breached, actions will be taken in accordance with our organisations plan for managing breaches of the youth risk management strategy.**

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_